

BROOKLYN



COLLEGE

OUT-OF-STATUS STUDENTS ESTABLISHING RESIDENCY FOR IN-STATE TUITION

- ❖ A law provides in-state (resident) tuition benefits to certain out-of-status students. You may qualify for in-state tuition if you meet ONE of the following eligibility criteria:
 - ⇒ If you attended a New York State High School for at least two years and graduated and applied for attendance at CUNY within 5 years of receiving diploma, or
 - ⇒ If you attended an approved New York State GED program and received a GED diploma and applied for attendance at CUNY within 5 years of receiving diploma, or
 - ⇒ If you were enrolled in CUNY in the Fall 2001 semester and were authorized by CUNY to pay tuition at the resident rate. Thus, a student who attended CUNY in the Fall 2001 semester and paid the resident rate does not have to satisfy either of the conditions above.

 - ❖ To be eligible for in-state tuition in addition to meeting the above requirements, you must file a notarized affidavit stating that you have filed an application to legalize your immigration status or will file such an application as soon as you are eligible to do so.

 - ❖ If your NYS residency has not been certified by the time your tuition bill is due (see due date on your bill), you will be required to pay the out-of-state rates. If the Residency Office later determines that you qualify for in-state tuition rates, you will receive a tuition refund issued by the Office of the Bursar. Completed applications are typically processed within 3-5 business days.

 - ❖ No residency documents will be accepted after the end of the semester for which you are applying for a determination.

 - ❖ **Submit a copy of your H.S transcript and diploma or GED diploma along with a notarized affidavit form. Documents can be submit in one of the following ways:**
 - **Mail to the Office of Admissions, 2900 Bedford Avenue, Brooklyn, NY 11210**
 - **Bring to Office of Admissions located in the West Quad building**
 - *Office Hours: Monday, Thursday, Friday 9:00am-5:00pm and**
 - Tuesday and Wednesday 10:00am-7:00pm**
- *Subject to change. Please call before visiting the office.*

Office of Admissions-Residency Unit

Brooklyn College of The City University of New York
2900 Bedford Avenue · Brooklyn, New York 11210-2889 · Telephone (718) 951-5729 · Fax (718) 951-5257