

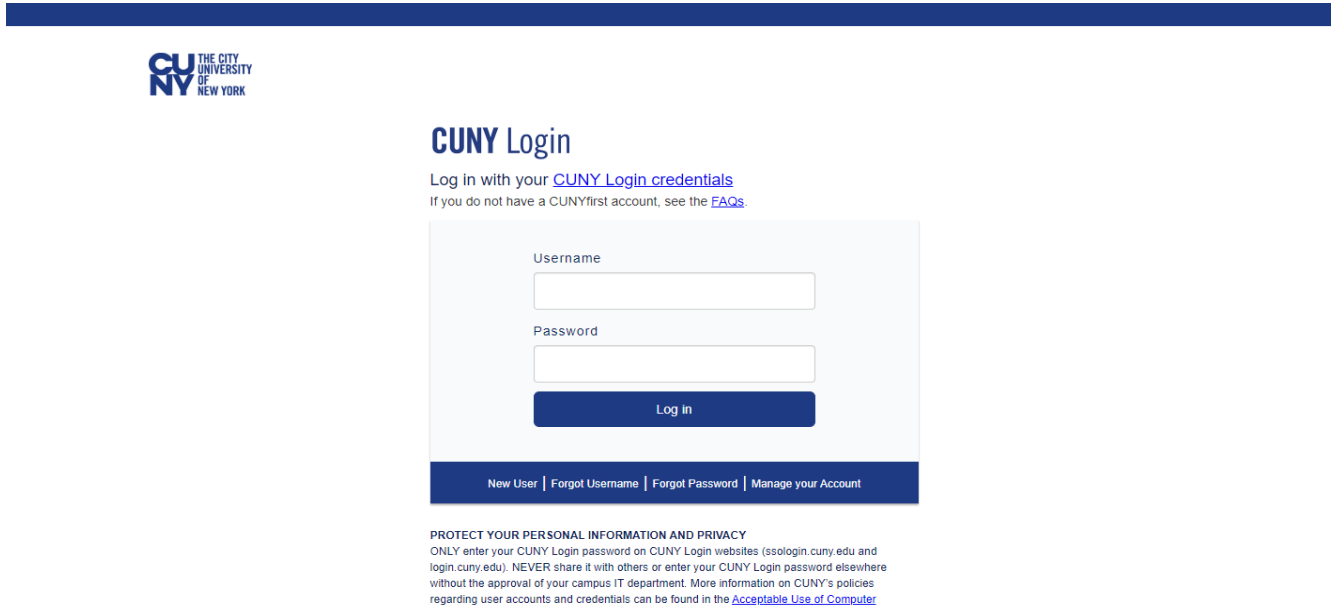
**Brooklyn
College**

Claiming your accounts

- CUNYFirst
- BC WebCentral
- Microsoft 365
- On Campus Wi-Fi

Claiming your accounts

To claim your CUNYFirst Account, visit (<https://home.cunyfirst.cuny.edu>).

A screenshot of the CUNY Login page. At the top left is the CUNY logo with the text 'THE CITY UNIVERSITY OF NEW YORK'. The main heading is 'CUNY Login'. Below it, text says 'Log in with your CUNY Login credentials' and 'If you do not have a CUNYfirst account, see the FAQs'. There is a light blue box containing a 'Username' label, a text input field, a 'Password' label, another text input field, and a dark blue 'Log In' button. Below this box is a dark blue bar with links: 'New User | Forgot Username | Forgot Password | Manage your Account'. At the bottom, a small section titled 'PROTECT YOUR PERSONAL INFORMATION AND PRIVACY' contains text about password security and a link to the 'Acceptable Use of Computer' policy.

CUNY THE CITY UNIVERSITY OF NEW YORK

CUNY Login

Log in with your [CUNY Login credentials](#)
If you do not have a CUNYfirst account, see the [FAQs](#)

Username

Password

Log In

[New User](#) | [Forgot Username](#) | [Forgot Password](#) | [Manage your Account](#)

PROTECT YOUR PERSONAL INFORMATION AND PRIVACY
ONLY enter your CUNY Login password on CUNY Login websites (ssologin.cuny.edu and login.cuny.edu). NEVER share it with others or enter your CUNY Login password elsewhere without the approval of your campus IT department. More information on CUNY's policies regarding user accounts and credentials can be found in the [Acceptable Use of Computer](#)

Claiming your accounts

- On the **Account Activation** page, enter required text in fields.



CUNY Login
Activate CUNY Login Account

Note: Use correct capitalization for the First Name and Last Name

Date of birth is entered in mm-dd-yyyy format 11-30-1978.

- Students that do not have a social security number, please email us for information grads@brooklyn.cuny.edu

A screenshot of the 'CUNY Login' account activation page. The page has a light blue header with the 'CUNY Login' logo and the text 'Activate CUNY Login Account'. Below the header is a white box with a grey border containing the form. The form is titled 'Enter Personal Information' and includes instructions: 'Provide the information in the fields that follow to activate your CUNY Login account. All fields are required.' The form fields are: 'First Name' (text input), 'Last Name' (text input), 'Date of Birth (MM-DD-YYYY)' (text input with a placeholder 'MM-DD-YYYY' and a checkbox 'Display Date of Birth'), 'Last 4 digits of Social Security or CUNY-assigned ID Number' (text input with a checkbox 'Display last 4 digits'), and a reCAPTCHA section with a checkbox 'I'm not a robot' and a reCAPTCHA logo.

Claiming your accounts

Challenge Questions And Answers

Please select a question from each of the drop down menus below, and provide the answers of your choice to be used in the future for password changes

Question 1*:	--- Please Select ---
Answer*:	--- Please Select ---
Question 2*:	What is your mother's maiden name? What is your favorite color?
Answer*:	What is the name of your pet? What is the city of your birth?
Question 3*:	What is your favorite vacation destination? What was the name of the first school you attended?
Answer*:	What is your father's middle name? What is your mother's middle name?
Question 4*:	What is your paternal grandfather's first name? What is your maternal grandmother's first name?
Answer*:	Who was your first employer? What is the name of your first school teacher?
Question 5*:	What is your favorite movie? Who is your favorite author?
Answer*:	Who is your favorite athlete? Who was your first crush?
	What is your favorite book? What is your favorite food?
	In what city was your mother born? In what city was your father born?

- On the **Challenge Questions and Answers** page, select or create five questions and enter answers for security in the event you forget your password.
- ***Note: Users may reset their own password by answering Challenge Questions and Answers. For each of the five required questions that you selected, enter your personal answer.***
- Click the OK button.

Claiming your accounts

CUNY passwords must meet the following requirements (where system allows it):

- Must not match or contain first name.
- Must not match or contain last name.
- Must be at least 13 characters long.
- Must be at least 20 characters long for service accounts and Domain administration accounts.
- Must contain at least 3 alphanumeric characters, 2 of which must be letters.
- Must contain at least 1 lowercase letter.
- Must contain at least 1 uppercase letter.
- Must contain at least 1 numeric character.
- Must contain at least 1 special character.
- Must not match any of the previous 12 passwords.
- Must not match or contain the username (user ID).

Claiming your accounts

Click the **OK** button to submit the password.

On the **User Activation Completed Successfully** page, your Emplid is displayed as in the example below.

Note: The eight digit Employee ID (Emplid) is used to identify you in CUNYfirst. This ID will be requested and not the nine digit National ID(SSN).

Print the page or write your **Emplid** down and put this in a safe place.

User Activation Completed Successfully!

Your username is: Matt.Fox

Your EMPLID is: 00256481

Claiming your accounts

After claiming your CUNYFirst and setting up your MFA, you will be able to access the other logins.



Claiming your accounts

Applications that use CUNY Login:

[CUNYfirst](#)

[Schedule Builder](#)

[Brightspace](#)

[EAB Navigate](#)

[DegreeWorks](#)

[Dropbox](#)

[Zoom](#)

[FACTS](#) – Financial Aid Info

[Campus Bookstore](#)

[Microsoft Office 365 download](#)

[Library eResources](#)

Claiming your accounts

To set up your Multifactor Authentication. To see the full instructions, please visit https://cunyithelp.cuny.edu/csp?id=kb_article_view&sysparm_article=KB0013795

Claiming your accounts

Your WebCentral ID is used to sign in to **local** Brooklyn College applications and services, including your [Digital ID](#) and [BC Navigator](#), [WebCentral](#), [Bulldog Connection](#), and [BC Handshake \(previously HireBC\)](#). Click the link to claim you WebCentral ID https://pub.brooklyn.edu/mfa_registration/

New User Registration: Step 1 of 5

8-Digit CUNYfirst ID:

Date of Birth:

Month ▼

Day ▼

Year ▼

Next

[Don't know your CUNYfirst ID?](#)

What is my CUNYfirst ID?

All students, faculty and staff are assigned an 8-digit CUNYfirst ID (EMPLID), which is your unique identifier within CUNY. This number is given to you when you claim your CUNYfirst account and is used by Brooklyn College when creating your WebCentral Portal account or resetting your WebCentral Portal password.

Claiming your accounts

To find your email address and access the WiFi, please sign into your BC WebCentral Account.

To connect with a [Windows device](#).

To connect with a [Mac](#).