



BROOKLYN COLLEGE

Office of Human Resource Services

Full-Time Employee Bi-Weekly Timesheet Submission Schedule 2023-2024

Timesheet Period		Period Holidays/Closures	Timekeeper Entry Deadline
10	07/09/23 – 07/22/23		Wednesday, July 26, 2023
11	07/23/23 - 08/05/23		Wednesday, August 09, 2023
12	08/06/23 – 08/19/23		Wednesday, August 23, 2023
13	08/20/23 - 09/02/23		Wednesday, September 06, 2023
14	09/03/23 - 09/16/23	Labor Day Monday 09/04/23	Wednesday, September 20, 2023
15	09/17/23 – 09/30/23		Wednesday, October 04, 2023
16	10/01/23 - 10/14/23	Columbus Day Monday 10/09/23	Wednesday, October 18, 2023
17	10/15/23 - 10/28/23		Wednesday, November 01, 2023
18	10/29/23 - 11/11/23		Wednesday, November 15, 2023
19	11/12/23 - 11/25/23	Thanksgiving Holiday Thursday 11/23/23 Day After Thanksgiving Friday 11/24/23	Wednesday, November 29, 2023
20	11/26/23 - 12/09/23		Wednesday, December 13, 2023
21	12/10/23 - 12/23/23	Christmas Eve 12/24/23 (Observed Friday 12/22/23)	Wednesday, December 27, 2023
22	12/24/23 - 01/06/24	Christmas Day Monday 12/25/23 New Years Eve 12/31/23 (Observed Friday 12/29/23) New Years Day Monday 01/01/24	Wednesday, January 10, 2024
23	01/07/24 - 01/20/24	Martin Luther King, Jr. Monday 01/15/24	Wednesday, January 24, 2024
24	01/21/24 - 02/03/24		Wednesday, February 07, 2024
25	02/04/24 - 02/17/24	Lincoln's Birthday Monday 2/12/24	Wednesday, February 21, 2024
26	02/18/24 - 03/02/24	President's Day Monday 2/19/24	Wednesday, March 06, 2024
1	03/03/24 - 03/16/24		Wednesday, March 20, 2024
2	03/17/24 – 03/30/24		Wednesday, April 03, 2024
3	03/31/24 – 04/13/24		Wednesday, April 17, 2024
4	04/14/24 – 04/27/24		Wednesday, May 01, 2024
5	04/28/24 – 05/11/24		Wednesday, May 15, 2024
6	05/12/24 – 05/25/24		Wednesday, May 29, 2024
7	05/26/24 – 06/08/24	Memorial Day Monday 5/27/24	Wednesday, June 12, 2024
8	06/09/24 – 06/22/24	Juneteenth Wednesday 6/19/24	Wednesday, June 26, 2024
9	06/23/24 – 07/06/24	Independence Day Thursday 7/4/24	Wednesday, July 10, 2024