

**Curriculum Vitae**

Date:

|  |
| --- |
| **I. Personal Data** [info](#_top) |

Name:

Department:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Candidate for (Check all that apply) |  | Tenure |  | CCE |  | Promotion |

Projected/Actual Tenure Date: Promotion Effective On (If Applicable):

Present Academic Rank:

Initial Date in Present Rank:

Initial Appointment Date to Tenure- or CCE-Track Position:

|  |
| --- |
| **II.A. Higher Education** (include any educational programs in progress) |

*Please list in reverse chronological order.*

|  |  |  |  |
| --- | --- | --- | --- |
| *Institution*  | *Degree* | *Major/Subject* | *Date Conferred* |
|  |  |  |  |

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| **II.B. Prior Appointments and Other Employment**  |

*Please list in reverse chronological order. Include appointments or other employment germane to your current faculty role.*

|  |  |
| --- | --- |
| *Institution / Organization and Description* | *Dates of Employment* |
|  |  |

|  |
| --- |
| **III. Personal Highlights Statement** (Optional, suggested length: 200 words)  |

*Promotion and Tenure are based on three criteria: Research/scholarship/creative works, teaching, and service. The summary statement should highlight the areas in which you excel, and which should be a primary basis for consideration by the reviewers. You may emphasize your highlighted areas by including the section number in which it appears below (IV-IX).*

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| **IV. Scholarly and Creative Activity**  [info](#Check1) |

**A. Publications and Creative Works**

*Using as many pages as may be necessary, please list your publications or creative works in reverse chronological order under the subject headings provided below, noting which are peer-reviewed, juried, or otherwise professionally evaluated.*

1. Recent Published Works/Creative Works (materials published since the last appointment or promotion)

2. Works Accepted for Publication/Exhibition/Recording/Production

3. Works in Progress

4. Previous Publications/Exhibitions/Recordings/Productions

5. Public Engagement

**B. Other Evidence of Scholarly or Creative Activity**

*Using as many pages as may be necessary, please list your other scholarly or creative activity in reverse chronological order under the subject headings provided below. These may include “non-traditional research and creative activity,” such as performance, curation, the development of digital archives, etc.*

1. Invited Presentations (talks, lecture series, exhibits, performances, etc.)

2. Abstracts and Papers Contributed at Professional Meetings

3. Other Creative Work and Scholarly Activity

|  |
| --- |
| **V. Professional Awards, Honors and Appointments**  |

*Please list in reverse chronological order.*

1. Fellowships

2. Lectureships

3. Honors and Awards

4. Other professional appointments (editorships, offices in professional societies, art/performance juries, etc.)

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| --- |
| **VI. Grants**  |

*Please list in reverse chronological order and be certain to provide the inclusive date for each grant listed.*

**A. Funded Grants**

|  |  |  |  |
| --- | --- | --- | --- |
| *Title*  | *Agency/Organization* | *Amt. Funded*  | *Period of Grant* |
|  |  |  |  |

**B. Grant Proposals Submitted**

|  |  |  |  |
| --- | --- | --- | --- |
| *Title*  | *Agency/Organization* | *Amt. Request*  | *Period of Grant* |
|  |  |  |  |

|  |
| --- |
| **VII. Teaching**  [info](#Check1) |

**A. Courses Taught**

|  |  |  |  |
| --- | --- | --- | --- |
| *Title/Description*  | *Level (Grad/Ugrad)* | *# of Times Taught*  | *Venue* |
|  |  |  |  |

**B. Evidence of Student Mentoring**

|  |  |
| --- | --- |
| *Description*  | *Student Level* |
|  |  |

**C. Abstracts about Teaching Innovations and Related Activities**

*This may include course creation or revision, new or revised methods or materials, curriculum or program creation or revision activities, reports for accreditation or program review, or other pedagogical activities.*

|  |  |
| --- | --- |
| *Abstract/Description*  | *Category* |
|  |  |

|  |
| --- |
| **VIII. College, University and Community Service**  [info](#Check1) |

*Include only those functions, organizations, or committees in which you were a participating and productive member.*

**A. Service to Brooklyn College**

*1. Administrative Service*

|  |  |
| --- | --- |
| *Title/Description*  | *Dates of Service* |
|  |  |

*2. Service on College and/or Presidential Committees*

|  |  |
| --- | --- |
| *Name of Committee*  | *Dates of Service* |
|  |  |

*3. Service on School and/or Division Committees*

|  |  |
| --- | --- |
| *Name of Committee*  | *Dates of Service* |
|  |  |

*4. Service on Department Committees*

|  |  |
| --- | --- |
| *Name of Committee*  | *Dates of Service* |
|  |  |

**B. Faculty Mentoring Activities**

*Provide evidence of faculty mentoring, specifying the rank and institution (BC, other CUNY, external) of your mentees, and the nature of the mentoring interactions. You may include a brief statement or philosophy describing your approach to faculty mentoring.*

**C. Service to Your Profession**

|  |  |
| --- | --- |
| *Title/Description*  | *Dates of Service* |
|  |  |

**D. Other Academic Service**

|  |  |
| --- | --- |
| *Title/Description*  | *Dates of Service* |
|  |  |

**E. Community Service and Collaboration**

|  |  |
| --- | --- |
| *Title/Description*  | *Dates of Service* |
|  |  |

*Sign here to indicate this the final version of your C.V.*

|  |  |  |  |
| --- | --- | --- | --- |
| Faculty Signature: |  | Date: |  |
| Print Name: |  |

*Strong Recommendation – Save this document as a PDF before uploading it to Interfolio.*