



## General Brooklyn College Information

(As of 4/08/24)

Throughout our scenic 26-acre campus, we offer several classrooms, lecture halls, and auditoriums at a highly competitive rate and are managed through the Brooklyn College Auxiliary Enterprises Corporation (AEC). Each classroom and lecture hall are equipped with SMART technology, which includes a projector and computer inputs, all accessible from the SMART podium at the front of every room. Discounts are offered to nonprofit organizations with proof of tax-exempt status.

Brooklyn College is located on a 35-acre campus in the Midwood / Flatbush neighborhoods. The college is easily accessible by car and public transportation.

### Brooklyn College Facilities Include:

- Lecture Halls
- Classrooms
- Theaters
- Athletic Facilities
- Pool
- Outdoor Spaces
- Gymnasium
- Soccer Field
- Tennis Courts
- Dance Studios
- Screening Rooms
- Reception Areas
- Kitchen
- Greenroom
- Production Studios
- Music Recording Studios
- ADR Studio
- Foley Studio
- Conference Rooms
- Conference Breakout Rooms
- Board Rooms
- Offices
- Pantry

### Policies

#### USE; "AS IS"

The Premises are to be accepted "as is" after having inspected the Premises, or waived such inspection, and found the Premises suitable to use for the Event.

#### CONDITION OF PREMISES



Condition, the Premises will be maintained in good order, condition and repair and any furnishings, fixtures, and equipment located in the Premises.

No accumulation of merchandise, containers, debris, or any other material on the areas adjacent to or about the Premises.

At your cost and expense, store and dispose of all its garbage and waste matter in a manner that prevents the emanation of any odor and effluent and in compliance with applicable laws, rules, regulations, and directives of federal and City and State of New York governments, courts, governmental authorities, and legislative bodies, and policies and requirements of the College.

#### **EXISTING CAPACITY NOT TO BE EXCEEDED**

Shall not permit entry of more than the number of persons permitted by Laws applicable to the Premises and the Event.

#### **COMPLIANCE WITH LAWS/APPROVALS/ RESTRICTIONS ON USE**

Agree to not allow any smoking at the Event or on the Premises. Licensee covenants and agrees that it will not offer or serve alcoholic beverages and that it will not allow any consumption of alcoholic beverages at the Event or on the Premises.

#### **INSURANCE**

Throughout the period of this Agreement, Licensee shall maintain commercial general liability and property damage insurance (hereinafter collectively "insurance") through a carrier licensed to do business in New York State. Licensee shall provide Licensor with a certificate of insurance at least three (3) days prior to the Event. Licensee shall be required to provide Insurance coverage in no less than the following amounts:

Combined Single Limit:	One Million Dollars (\$1,000,000.00) per occurrence for bodily injury & property damage.
Aggregate:	Three Million Dollars (\$3,000,000.00) per location



Such insurance may be carried under a blanket policy covering each of the Premises and other locations of Licensee, if any, provided that (x) a certificate of insurance is issued to Licensor or (y) such a policy contains an additional insured endorsement, including a declarations page showing Licensee's liability limits under this Article VII, and, in either case, (i) naming Licensor and its Additional Insureds (as hereinafter defined) as additional insureds, (ii) specifically referencing each of the Premises; and (iii) guaranteeing a minimum limit available for each Premises equal to the limits of liability required under this Agreement.

All insurance policies required hereunder shall be endorsed to and name The City University of New York, the Dormitory Authority of the State of New York, the State of New York and the City of New York, as well as their respective officers, directors and employees, as additional insureds (the "Additional Insureds").

#### **OBSTRUCTION; ACCESS**

No obstruction of any portion of the sidewalks, entries, vestibules, halls, elevators, or ways of access to public utilities of the building, or to allow them to be used for any purpose other than for ingress and egress to and from the Event.

#### **ADVERTISEMENTS**

Shall not use any name, logo, trademark or picture of Licensor or the College in any advertisement or in any other written or oral communication without Licensor's prior written consent, except that Licensee may provide the name and address of the College as the location for the Event.

Shall not post, exhibit, or allow to be posted or exhibited any signs, advertisements, show bills, lithographs, posters, cards or flyers of any description on any part of the Premises, or at any other location on the College campus, without prior written approval of Licensor.

#### **Staffing**

The AEC reserves the right to schedule, at Licensee's cost, whatever staff it deems necessary to maintain safety, custodial, and technological services. This cost will be transparent and included in all facility usage contracts.



## **More About Brooklyn College**

Brooklyn College is an integral part of the civic, urban, and artistic energy of New York and uses the entire city as a living classroom that broadens our students' understanding of the world around them.

For more than 90 years, the college has been attracting a wide variety of motivated students—many of them immigrants or the children of immigrants who wish to better their lives through a superb education. They come because of the college's renowned faculty of academics, professionals, and artists who are among the best in their field. They know they will be learning on a campus considered one of the most beautiful in the country, with well-equipped facilities, studios, smart classrooms, and production and practice rooms—all with a highly affordable tuition.

Brooklyn College has a student enrollment of approximately 14,000 undergraduate and graduate students who come from 136 nations and speak 91 languages.

The college offers 175 undergraduate degree, graduate degree, certificate, and advanced certificate and diploma programs in business; education; the humanities and social sciences; natural and behavioral sciences; and visual, media, and performing arts. More than 4,000 students received bachelor's and master's degrees, as well as certificates and advanced certificates and diplomas, at our last Commencement.

### **Contact:**

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